

CITY OF ST. CATHARINES

BY-LAW NO. 2014-67

A By-law to establish a System of Administrative Penalties respecting the stopping, standing or parking of vehicles in the City of St. Catharines

WHEREAS sections 8, 9 and 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, ("*Municipal Act, 2001*") authorize The Corporation of the City of St. Catharines to pass by-laws necessary or desirable for municipal purposes;

AND WHEREAS subsection 102.1(1) of the *Municipal Act, 2001* provides that a municipality may require a person to pay an administrative penalty if the municipality is satisfied that the person failed to comply with any by-laws respecting the parking, standing or stopping of vehicles;

AND WHEREAS the Province adopted the "Administrative Penalties" regulation, O.Reg. 333/07 pursuant to the *Municipal Act, 2001* which applies to administrative penalties in respect of the parking, standing or stopping of vehicles;

AND WHEREAS pursuant to section 391 of the *Municipal Act, 2001* authorizes a municipality to pass by-laws imposing fees or charges for costs payable by it for services or activities, and services or activities provided or done by or on behalf of the municipality;

AND WHEREAS The Corporation of the City of St. Catharines has enacted a number of by-laws regulating the parking, standing or stopping of vehicles, namely By-law No. 89-2000, as amended, being a By-law regulating traffic and parking on City Roads. By-law No. 89-304, as amended, being a By-law to establish fire routes, and By-law No. 89-305, being a By-law to regulate parking in municipal facilities, By-law 2013-283, being a by-law to regulate zoning, and By-law No. 89-357, being a By-law to regulate private parking lots, pursuant to the *Municipal Act, 2001*, as amended, the *Planning Act*, as amended and the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c.4, as amended;

AND WHEREAS the City of St. Catharines will designate portions of By-law No. 89-2000, as amended, By-law No. 89-304, as amended, By-law No. 89-305, as amended, By-law 2013-283, as amended, and By-law No. 89-357, as amended, to be applicable to the administrative penalty system established through this By-law;

AND WHEREAS the City of St. Catharines considers it desirable to have one administrative penalty system for all by-laws to which administrative penalties may apply and may designate other by-laws to be applicable to the administrative penalty system established through this By-law;

AND WHEREAS the City of St. Catharines considers it desirable to enforce and seek compliance with the designated by-laws, or portions of those by-laws, through the administrative penalty system;

NOW THEREFORE the Council of The Corporation of the City of St. Catharines enacts as follows:

PART I – SHORT TITLE

1. This By-law may be referred to as the “Administrative Penalty By-law”.

PART II – DEFINITIONS

2. For the purposes of this By-law:

“Administrative Fee” means any fee specified in this by-law and listed in Schedule “F”;

“Administrative Penalty” means a monetary penalty as set out in Schedules “A”, “B”, “C”, “D”, and “E” to this By-law for a contravention of a Designated By-law;

“By-law” means this by-law and any schedule to this by-law as they may be amended from time to time;

“City” means The Corporation of the City of St. Catharines;

“Council” means the elected Council of the City;

“Day” means calendar day;

“Designated By-law” means a by-law or provision of a by-law that is designated under this or any other by-law, as a by-law or provision of a by-law to which this By-law applies and is listed in Schedules “A”, “B”, “C”, “D”, and “E” attached to this By-law;

“Director” means the Director of Financial Management Services, or his or her designate;

“Extension Period” – means a time period from time to time established by the Director and set down in a Corporate Policy;

“Hearing Non-appearance Fee” means an Administrative Fee from time to time established by Council in respect of a Person’s failure to appear at the time and place scheduled for a review before a Hearing Officer and listed in Schedule “F”;

“Hearing Officer” means a person from time to time appointed by Council pursuant to the Screening and Hearing Officer By-law;

“Hearing Decision” means a notice that contains the decision of a Hearing Officer;

“Holiday” means a Saturday, Sunday, any statutory holiday in the Province of Ontario or any day the offices for the City are officially closed for business;

“Late Payment Fee” means an Administrative Fee from time to time established by Council in respect of a Person’s failure to pay an Administrative Penalty within the time prescribed in this By-law and listed in Schedule “F”;

“MTO Search Fee” means an Administrative Fee from time to time established by Council in respect of searching the records of the Ontario Ministry of Transportation and listed in Schedule “F”;

“NSF Fee” means an Administrative Fee from time to time established by Council in respect of a demand for payment received by the City from a Person for payment of any Administrative Penalty or Administrative Fee, which has insufficient funds available in the account on which the instrument was drawn, and listed in the Rates and Fees by-law from time to time;

“Officer” means each of:

- (a) a Municipal By-law Enforcement Officer or other person appointed by or under the authority of a City by-law to enforce a Designated By-law, and
- (b) a police officer employed by Niagara Regional Police, the Ontario Provincial Police or the Royal Canadian Mounted Police.

“Owner” means the registered owner of a motor vehicle as provided by the Ministry of Transportation of Ontario (MTO);

“Penalty Notice” means a notice given to a Person pursuant to section 5 of this By-law;

“Penalty Notice Date” means the date of the contravention specified on the Penalty Notice pursuant to subsection 7(b);

“Penalty Notice Number” means the number specified on the Penalty Notice pursuant to subsection 7(c);

“Person” includes a corporation, partnership or limited partnership;

“Regulation” means the Administrative Penalties, Ontario Regulation 333/07;

“Request for Review by Hearing Officer” means the form attached to the Notice of Decision which may be filed by a Person under subsection 19 of this By-law;

“Screening Decision” means a notice which contains the decision of a Screening Officer;

“Screening Non-appearance Fee” means an Administrative Fee from time to time established by Council in respect of a Person’s failure to appear at the time and place scheduled for a review by a Screening Officer and listed in Schedule “F”; and

“Screening Officer” means a person from time to time appointed by Council pursuant to the Screening and Hearing Officer By-law.

PART III – DESIGNATED BY-LAWS

3. City By-laws, or portions of City by-laws, that are listed in Schedules “A”, “B”, “C”, “D”, and “E” to this By-law shall be Designated By-laws and are hereby designated for the purpose of section 3(1)(b) of the Regulation and the provisions of this By-law shall apply to any contravention of a Designated By-law. Schedules “A”, “B”, “C”, “D”, and “E” shall set out the short form wording to be used for the contraventions of Designated By-laws and also set out the Administrative Penalties imposed for the contraventions.

4. The *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended, does not apply to a contravention of a Designated By-law.

PART IV – PENALTY NOTICE

5. Every Person who contravenes a provision of a Designated By-law shall, when given a Penalty Notice, be liable to pay to the City an Administrative Penalty in the amount specified in Schedules “A”, “B”, “C”, “D”, and “E”.

6. An Officer who has reason to believe that a Person has contravened a provision of a Designated By-law may issue a Penalty Notice to that Person.

7. A Penalty Notice shall include the following information:

- (a) the vehicle licence plate number or vehicle identification number;
- (b) the Penalty Notice Date;
- (c) a number that is unique to the Penalty Notice;
- (d) the contravention wording listed in Schedules "A", "B", "C", "D", and "E", which describes particulars of the contravention;
- (e) the amount of the Administrative Penalty;
- (f) such information as the Clerk determines is appropriate respecting the process by which the Person may exercise the Person's right to request a review of the Administrative Penalty; and
- (g) a statement advising that an Administrative Penalty, including any Administrative Fee, will, unless cancelled or reduced pursuant to a review, constitute a debt of the Person to the City.

8. A Person who is given a Penalty Notice and who does not pay the amount of the Administrative Penalty within 15 days of the Penalty Notice Date may pay to the City an MTO Search Fee.

PART V – REVIEW BY A SCREENING OFFICER

9. A Person who is given a Penalty Notice may request that the Administrative Penalty be reviewed by a Screening Officer and shall do so within 15 days after the Penalty Notice Date.

10. If a Person has not requested a review within the time limit set out in section 9 a Person may request that the Screening Officer extend the time to request a review within the Extension Period. A Person's right to request an extension of time expires if it has not been exercised within the Extension Period at which time:

- (a) the Person shall be deemed to have waived the right to request a review;
- (b) the Administrative Penalty shall be deemed to be affirmed on the fifth day after the Extension Period has passed; and
- (c) the Administrative Penalty shall not be subject to any further review, including review by any Court.

11. A Person's right to request a review or to request an extension of time to request a review are exercised by:

- (a) submitting a Request for Screening form available at the City's web page as set out in the Penalty Notice by mail, fax or email and scheduling the time and place for the review; or

- (b) attending in person at the location listed in the Penalty Notice to complete a Request for Screening form and scheduling the time and place for review.

12. A review or request for an extension of time to request a review shall only be scheduled by the City if the Person has exercised his or her right to request a review or an extension of time to request a review within the time limits set out in sections 9 and 10.

13. Where a person fails to attend at the time and place scheduled for a review of the Administrative Penalty:

- (a) the Person shall be deemed to have abandoned the request for a review of the Administrative Penalty;
- (b) the Administrative Penalty as set out in the Penalty Notice shall be deemed to be affirmed on the 16th day after the Penalty Notice Date and is not subject to any further review, including by any Court; and
- (c) the Person shall pay to the City a Screening Non-appearance Fee.

14. (1) For the purposes of section 10, the Screening Officer may only extend the to request a review of an Administrative Penalty where the Person demonstrates, on a balance of probabilities, the existence of extenuating circumstances that warrant the extension of time.

(2) Where an extension of time is not granted by the Screening Officer the Administrative Penalty is deemed to be affirmed.

15. On a review of the Administrative Penalty, the Screening Officer may affirm the Administrative Penalty, or the Screening Officer may cancel, vary, or extend the time for payment of the Administrative Penalty, including any Administrative Fee, on the following grounds:

- (a) where the Person establishes on a balance of probabilities, that he or she did not contravene the Designated By-law as described in the Penalty Notice; or
- (b) where the Person establishes on a balance of probabilities that the reduction or extension of time for payment of the Administrative Penalty, including any Administrative Fee, is necessary to relieve any undue hardship.

16. After a review has been held, the Screening Officer shall serve the Screening Decision on the Person.

PART VI – REVIEW BY A HEARING OFFICER

17. A Person may request a review of a Screening Decision by a Hearing Officer and shall do so within 15 days after the Screening Decision has been delivered to the Person.

18. If a Person has not requested a review within the time limit set out in section 17, a Person may request that the Hearing Officer extend the time to request a review within 30 days of the Screening Decision being delivered to the Person. A Person's right to request an extension of time expires if it has not been exercised within 30 days after the Screening Decision has been delivered at which time:

- (a) the Person shall be deemed to have waived the right to request a hearing;
- (b) the Screening Decision and the Administrative Penalty, if applicable as modified in the Screening Decision, shall be deemed to be affirmed; and
- (c) the Screening Decision and the Administrative Penalty shall not be subject to any further review, including review by any Court.

19. A Person's right to request a review of a Screening Decision or to request an extension of time to request the review are exercised by attending in person or by representative at the place specified in the Request for Review by Hearing Officer form and filing a completed form.

20. A review or a request for an extension of time to request a review shall only be scheduled by the City if the Person has exercised his or her right to request a review or an extension of time to request a review within the time limits set out in sections 17 and 18.

21. Where a Person fails to attend at the time and place scheduled for a review by the Hearing Officer:

- (a) the Person shall be deemed to have abandoned the request for a review of the Screening Decision;
- (b) the Screening Decision and the Administrative Penalty, if applicable as modified in the Screening Decision, shall be deemed to be final and are not subject to any further review, including by any Court;
- (c) the Administrative Penalty, if applicable as modified in the Screening Decision, is deemed to be affirmed on the date the Screening Decision was served on the Person; and
- (d) the Person shall pay to the City a Hearing Non-Appearance Fee.

22. (1) For the purposes of section 18, the Hearing Officer may only extend the time to request a review of a Screening Decision where the Person demonstrates, on a

balance of probabilities, the existence of extenuating circumstances that warrant the extension of time.

(2) Where an extension of time is not granted by the Hearing Officer the Screening Decision and Administrative Penalty, if applicable as modified in the Screening Decision, are deemed to be affirmed.

23. A Hearing Officer shall not make any decision respecting a review of a Screening Decision unless the Hearing Officer has given the Person and the City an opportunity to be heard at the time and place scheduled for the hearing of the review.

24. On a review of a Screening Decision, the Hearing Officer may affirm the Screening Decision, or the Hearing Officer may cancel, vary or extend the time for payment of the Administrative Penalty, including any Administrative Fee, on the following grounds:

- (a) where the Person establishes a balance of probabilities, that he or she did not contravene the Designated By-law as described in the Penalty Notice; or
- (b) where the Person establishes on a balance of probabilities, that the reduction or extension of time for payment of the Administrative Penalty including any Administrative Fee, is necessary to relieve any undue hardship.

25. All hearings conducted by the Hearing Officer shall be in accordance with the *Statutory Powers and Procedures Act*, R.S.O. 1990, c. S.22, as amended.

26. After a hearing is complete, the Hearing Officer shall serve the Person with a Hearing Decision.

27. Any decision by a Hearing Officer is final.

28. Neither a Screening Officer nor a Hearing Officer has jurisdiction to consider questions relating to the validity of a statute, regulation or by-law or the constitutional applicability or operability of any statute, regulation or by-law.

PART VIII- SERVICE OF DOCUMENTS

29. (1) Service of any document or notice, including a Penalty Notice, respecting this By-law may be given in writing in any of the following ways and is effective:

- (a) affixing it to the vehicle in a conspicuous place at the time of the violation;
- (b) delivering it personally to the operator of the vehicle or the person in care and control of the vehicle at the time of the contravention;

- (c) when a copy is delivered to the Person to whom it is addressed;
- (d) on the fifth day after a copy is sent by registered mail or by regular letter mail to the Owner's last known address;
- (e) upon the conclusion of the transmission of a copy by facsimile transmission to the Person's last known facsimile transmission number; or
- (f) upon the sending a copy by e-mail transmission to the Person's last known email address.

(2) For the purposes of subsections 29(1)(b), (c) and (d), a Person's last known address, facsimile number and e-mail address may include an address, facsimile number and e-mail provided by the Person to the City as may be required by a form, practice or policy developed under this By-law.

PART VII- ADMINISTRATION OF THE BY-LAW

30. The Director shall administer the By-law and establish any practices, policies and procedures necessary to implement the By-law and may amend such practices, policies and procedures from time to time as the Director deems necessary.

31. The Director shall prescribe all forms and notices, including the Penalty Notice, necessary to implement the By-law and may amend such forms and notices from time to time as the Director deems necessary.

32. The Director may designate areas within the City for conducting screening reviews and hearings under this By-law.

PART IX- GENERAL PROVISIONS

33. An Administrative Penalty, including any Administrative Fees, that is affirmed or reduced or in respect of which the time for payment has been extended is due and payable and constitutes a debt to the City owed by the Person to whom the Penalty Notice was given.

34. Where an Administrative Penalty is not paid within 15 days after it becomes due and payable, the Person to whom the Penalty Notice was given shall pay to the City a Late Payment Fee.

35. Where an Administrative Penalty is not paid within 30 days after it becomes due and payable, the City shall notify the Registrar of Motor Vehicles of the default and the Registrar shall not validate the permit of a person named in the default notice nor issue a new permit to that person until the penalty is paid.

36. Where an Administrative Penalty or any administrative fees respecting that Administrative Penalty are not paid within 30 days after the date that they become due and payable, each Person to whom the Penalty Notice was given shall pay to the City a MTO Plate Denial Fee.

37. Where a person provides a demand for payment to the City for payment of any Administrative Penalty or Administrative Fee, which has insufficient funds available in the account on which the instrument was drawn, shall pay to the City a NSF Fee.

38. Where an Administrative Penalty is cancelled by a Screening Officer or a Hearing Officer, any Administrative Fee is also cancelled.

39. Any time limit that would otherwise expire on a Holiday is extended to the next day that is not a Holiday.

40. No Officer may accept payment in respect of an Administrative Penalty.

41. Any schedule attached to this By-law forms part of this By-law.

PART X-VALIDITY

42. This By-law shall come into force on June 16, 2014.

43. If a court of competent jurisdiction declares any provision, or any part of a provision, of this By-law to be invalid, or to be of no force and effect, it is the intention of the Council in enacting this By-law, that each and every other provision of this By-law authorized by law, be applied and enforced in accordance with its terms to the extent possible according to law.

Read a first time this 14 day of APRIL 2014.

Read a second time this 14 day of APRIL 2014.

Read a third time and passed this 14 day of APRIL 2014.



CLERK



MAYOR

SCHEDULE "A"

**CITY OF ST. CATHARINES ADMINISTRATIVE PENALTY BY-LAW
DESIGNATED BY-LAW PROVISIONS – TRAFFIC BY-LAW NO. 89-2000**

1. For the purposes of section 3 of this By-law, Column 1 in the following table lists the provisions in the Traffic By-law No. 89-2000, as amended that are hereby designated for the purposes of 3(1)(b) of the Regulation.

2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.

3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

ITEM	COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
1.	201.01	(Stop/stand/park) facing wrong way	\$24.00
2.	201.02	(Stop/stand/park) too far from edge of road	\$24.00
3.	201.03	(Stop/stand/park) too far from edge of shoulder	\$24.00
4.	201.04	(Stop/stand/park) facing wrong way on left side of one-way highway	\$24.00
5.	201.05	(Stop/stand/park) too far from left edge of a one-way highway	\$24.00
6.	201.06	(Stop/stand/park) too far from the left shoulder edge of one-way highway	\$24.00
7.	201.07	(Stop/stand/park) contrary to designated angle	\$24.00
8.	201.08	(Stop/stand/park) not within designated space	\$24.00
9.	201.09	Double (stopping/standing/parking)	\$24.00
10.	202.01	Park on (shoulder/boulevard) where prohibited	\$24.00
11.	202.02	Park repeatedly (at/near) one location	\$24.00
12.	202.03	Park/Stop/Stand over-size vehicle	\$75.00
13.	203.01.01	Stop on sidewalk	\$48.00
14.	203.01.02	Stop in intersection or crosswalk	\$48.00

ITEM	COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
15.	203.01.03	Stop so as to impede traffic	\$48.00
16.	203.01.04	Stop in/near tunnel or bridge	\$48.00
17.	203.01.05	Stop on/adjacent to median	\$48.00
18.	203.01.06	Stop on outer boulevard	\$48.00
19.	203.02.01	Stop near/at school crossing or crosswalk where prohibited by sign	\$48.00
20.	203.02.02	Stop near/at railway crossing where prohibited by sign.	\$48.00
21.	203.02.03	Stop near school or playground where prohibited by sign	\$48.00
22.	203.02.04	Stop within 15m of intersection where prohibited by sign	\$48.00
23.	203.02.05	Stop within 60m of intersection controlled by traffic signal where prohibited by sign	\$48.00
24.	203.03	Stop where prohibited by sign	\$48.00
25.	204.01	Stand near designated bus stop	\$36.00
26.	204.02	Stand where prohibited by sign	\$36.00
27.	205.01.01	Park within 10m of intersection	\$24.00
28.	205.01.02	Park within 3m of fire hydrant	\$24.00
29.	205.01.03	Park on an inner boulevard	\$24.00
30.	205.01.04	Park on driveway too close to roadway	\$24.00
31.	205.01.05	Park within 1.5m of driveway	\$24.00
32.	205.01.06	Park obstructing driveway	\$24.00
33.	205.01.07	Park so as to block vehicle	\$24.00
34.	205.01.08	Park for sale/display	\$24.00
35.	205.01.09	Park for servicing	\$24.00
36.	205.01.10	Park for longer than 12 hours	\$24.00
37.	205.02.01	Park near firehall where prohibited by sign	\$24.00
38.	205.02.02	Park near intersection where prohibited by sign	\$24.00
39.	205.02.03	Park near signalled intersection where prohibited by sign	\$24.00

ITEM	COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
40.	205.02.04	Park near entrance of public building where prohibited by sign	\$24.00
41.	205.02.05	Park near driveway where prohibited by sign	\$24.00
42.	205.02.06	Park on narrow roadway where prohibited by sign	\$24.00
43.	205.02.07	Park near cross-walk where prohibited by sign	\$24.00
44.	205.02.08	Park so as to interfere with funeral procession where prohibited by sign	\$24.00
45.	205.02.09	Park within turning circle or basin of cul-de-sac where prohibited by sign	\$24.00
46.	205.02.10	Park within 15m of the termination of dead end roadway where prohibited by sign	\$24.00
47.	205.02.11	Park where parking temporarily prohibited	\$24.00
48.	205.03	Park where prohibited by sign	\$24.00
49.	205.04	Park (trailer/commercial vehicle) where prohibited by sign	\$24.00
50.	207.01	Park over time limit where prohibited by sign	\$12.00
51.	209.01.01	Park not adjacent to meter	\$24.00
52.	209.01.02	Park at meter – wrong wheels adjacent	\$24.00
53.	209.01.03	Angle park at meter – wrong direction	\$24.00
54.	209.02	Park outside metered space	\$24.00
55.	209.03	Park (at covered meter/in occupied meter space)	\$24.00
56.	209.06.01	Park over time limit – metered zone	\$12.00
57.	209.06.02	Park at expired meter	\$12.00
58.	209.10	No Parking at Parking meters - Taxicabs	\$24.00
59.	301.02	Park where prohibited – public vehicle parking zone	\$20.00
60.	301.03	Stand where prohibited – public vehicle bus stop	\$30.00
61.	301.01	Stop vending vehicle – obstructing traffic	\$40.00

ITEM	COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
62.	303.03	Stop a mobile canteen where prohibited	\$40.00
63.	304.01	Stand at taxi stand	\$30.00
64.	305.01	Stop to (load/unload) where prohibited	\$40.00
65.	305.02	Stop in loading zone	\$48.00

SCHEDULE "B"

**CITY OF ST. CATHARINES ADMINISTRATIVE PENALTY BY-LAW
DESIGNATED BY-LAW PROVISIONS – PRIVATE PARKING BY-LAW NO. 89-357**

1. For the purposes of section 3 of this By-law, Column 1 in the following table lists the provisions in the Private Parking By-law No. 89-357, as amended that are hereby designated for the purposes of 3(1)(b) of the Regulation.

2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.

3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

ITEM	COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
1.	3.1	Park where restricted by sign	\$24.00
2.	4.1	Park not adjacent meter	\$24.00
3.	4.2	Park outside metered space	\$24.00
4.	4.3	Park (at covered meter/in occupied meter space)	\$24.00
5.	4.7	Park (over time limit/at expired meter)	\$12.00
6.	5.1	Park over time limit where prohibited by sign	\$12.00
7.	7.2	Park not within designated space	\$24.00
8.	7.3(i)	Park in reserved space	\$24.00
9.	7.3(ii)	Park in Loading Zone	\$48.00
10.	7.3(iii)	Park where prohibited by sign	\$24.00
11.	7.3(vii)	Stand in bus stop	\$36.00
12.	7.3(viii)	Standing where prohibited	\$36.00
13.	7.3(ix)	Stopped where prohibited	\$48.00
14.	7.4(i)	Park within 3m of fire hydrant	\$24.00
15.	7.4(ii)	Park on boulevard	\$24.00
16.	7.4(ii)	Park on grassed or cultivated area	\$24.00
17.	7.4(iii)	Park/Stand/Stop facing wrong way	\$24.00

ITEM	COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
18.	7.4(iv)	Park/Stand/Stop Impeding flow of traffic	\$48.00
19.	7.4(v)	Park obstruct removal of vehicle	\$48.00
20.	7.4(vi)	Stop on/over sidewalk	\$48.00
21.	7.4(vii)	Park obstructing laneway or driveway	\$24.00

SCHEDULE "C"

CITY OF ST. CATHARINES ADMINISTRATIVE PENALTY BY-LAW DESIGNATED BY-LAW PROVISIONS – MUNICIPAL PARKING BY-LAW NO. 89-305

1. For the purposes of section 3 of this By-law, Column 1 in the following table lists the provisions in the Municipal Parking By-law No. 89-305, as amended that are hereby designated for the purposes of 3(1)(b) of the Regulation.

2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.

3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

ITEM	COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
1.	3.1	Park where prohibited by sign	\$24.00
2.	4.1	Park not adjacent to meter	\$24.00
3.	4.2	Park outside metered space	\$24.00
4.	4.3	Park (at covered meter/in occupied meter space)	\$24.00
5.	4.7	Park (over time limit/at expired meter)	\$12.00
6.	5	Park over time limited where prohibited by sign	\$12.00
7.	7.2	Park not within designated space	\$24.00
8.	7.3(i)	Park in reserved space	\$24.00
9.	7.3(ii)	Park in Loading Zone	\$48.00
10.	7.3(iii)	Park in Prohibited Space	\$24.00
11.	7.3(vi)	Park so as to obstruct the removal of vehicle	\$48.00

SCHEDULE "D"

**CITY OF ST. CATHARINES ADMINISTRATIVE PENALTY BY-LAW
DESIGNATED BY-LAW PROVISIONS – FIRE ROUTE BY-LAW NO. 89-304**

1. For the purposes of section 3 of this By-law, Column 1 in the following table lists the provisions in the Fire Route By-law No. 89-304, as amended that are hereby designated for the purposes of 3(1)(b) of the Regulation.
2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

ITEM	COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
1.	3	Park in a fire route where prohibited by sign	\$75.00

SCHEDULE "E"

**CITY OF ST. CATHARINES ADMINISTRATIVE PENALTY BY-LAW
DESIGNATED BY-LAW PROVISIONS – ZONING BY-LAW NO. 2013-283**

1. For the purposes of section 3 of this By-law, Column 1 in the following table lists the provisions in the Zoning By-law No. 2013-283, as amended that are hereby designated for the purposes of 3(1)(b) of the Regulation.
2. Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
3. Column 3 in the following table sets out the Administrative Penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.

ITEM	COLUMN 1 Designated Provisions	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty
1.	3.3	Park on lands other than parking area	\$100.00

SCHEDULE "F"

**CITY OF ST. CATHARINES ADMINISTRATIVE PENALTY BY-LAW
ADMINISTRATIVE FEES**

ITEM	FEE
Hearing Non-appearance Fee	\$50.00
Late Payment Fee	\$20.00
MTO Search Fee	\$10.00
Screening Non-appearance Fee	\$25.00

Note:

The fees and charges as listed in this Schedule "F" to this By-law will be subject to Harmonized Sales Tax (H.S.T.) where applicable.