

**APPLICATION FOR CANCELLATION, REDUCTION, REFUND OF PROPERTY TAXES**  
 UNDER SECTIONS 334, 357 & 358 OF THE MUNICIPAL ACT, 2001

## PROPERTY INFORMATION

|                             |
|-----------------------------|
| ROLL NUMBER                 |
| ADDRESS (Number and Street) |
| OWNER(S)                    |

## APPLICATION INFORMATION

|  |   |   |
|--|---|---|
| APPLICANT  | MAILING ADDRESS (if other than property)  |   |
| PHONE NUMBER   |   |   |
| TAXATION YEAR FOR WHICH THE APPLICATION IS BEING MADE  | DATE FROM   | DATE TO   |
| <b>REASON FOR APPEAL</b><br>Please include detailed reasons for application and include supporting documentation (for example, but not limited to, contractor work orders, invoices including dates)   |   |   |
| Please check one box below to indicate the Section under which you are making your appeal.   |   |   |
| <input type="checkbox"/> 357 check one sub-section below:<br><input type="checkbox"/> (a) Class Change<br><input type="checkbox"/> (b) Vacant or Excess Land<br><input type="checkbox"/> (c) Exempt<br><input type="checkbox"/> (d) Destroyed/Damaged<br><input type="checkbox"/> (d.1) Sickness/Extreme Poverty<br><input type="checkbox"/> (e) Mobile Unit Removed<br><input type="checkbox"/> (f) Gross or manifest error<br><input type="checkbox"/> (g) Over 3 month renovation | <input type="checkbox"/> 358<br>Gross or manifest error in one or both of the prior two years in the preparation of the assessment roll that is clerical or factual in nature, including the transposition of figures, a typographical error or similar errors, but not an error in judgment in assessing the property. | <input type="checkbox"/> 334<br>Applies to capped classes only<br>Gross or manifest error that is a clerical error, the transposition of figures, a typographical error or similar type of error in the calculation of taxes under this Part. |
| Signature of Applicant   | Date  |   |



AN APPLICATION UNDER SECTION 357 MUST BE FILED ON OR BEFORE FEBRUARY 28 OF THE YEAR FOLLOWING THE YEAR IN RESPECT OF WHICH THE APPLICATION IS MADE TO BE ENTITLED TO APPEAL.

AN APPLICATION UNDER SECTION 358 MUST BE FILED BETWEEN MARCH 1 & DECEMBER 31 OF A YEAR AND MAY APPLY TO TAXES LEVIED FOR ONE OR BOTH OF THE 2 YEARS PRECEDING THE YEAR IN WHICH THE APPLICATION IS MADE.

AN APPLICATION UNDER SECTION 334 MUST BE FILED ON OR BEFORE DECEMBER 31 OF THE FIFTH YEAR FOLLOWING THE YEAR IN RESPECT OF WHICH THE APPLICATION IS MADE. RECOMMENDATIONS FOR APPLICATIONS UNDER SECTION 334 RECEIVED AFTER FEBRUARY 28 OF THE YEAR FOLLOWING THE YEAR OF LEVY ARE FINAL.

|                        |                                |                                  |                               |                              |
|------------------------|--------------------------------|----------------------------------|-------------------------------|------------------------------|
| FOR MUNICIPAL USE ONLY |                                |                                  |                               |                              |
| DATE RECEIVED          | <input type="checkbox"/> PHONE | <input type="checkbox"/> COUNTER | <input type="checkbox"/> MAIL | <input type="checkbox"/> FAX |