

# Graffiti Removal Financial Assistance Program Application

## Reporting and Application Process

### Step 1:

- Applicant reports incident to Niagara Police Service at 905.688.4111 and obtains incident number
- Applicant reports incident to City, calling 905.688.5600 ext. 3145

### Step 2:

- City staff provide preliminary program description
- Staff process inspection work order
- Staff inspect property and verify graffiti
- Staff provide information package

### Step 3:

- Property owner reviews information package, acknowledges disclaimer
- Owner selects contractor, authorizes contractor to proceed with work
- Owner pays contractor in full upon work completion
- Owner submits complete application and proof of payment

### Step 4:

- Staff inspect the work and verify completion
- Application approved
- Staff process payment to applicant

## Return Completed Application to:

Attention: Project and Development Planner

City of St. Catharines  
Community, Recreation and Culture Services  
50 Church Street  
St. Catharines, ON  
L2R 7C2

## Application Form

### Applicant information (required)

Note: The applicant must have the same name as that which appears on the proof of payment.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company name/number if applicable:

\_\_\_\_\_

Address of graffiti: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email (optional): \_\_\_\_\_

Have you previously applied for Graffiti Removal Assistance in the current calendar year?

Yes

No

## **Police Report**

Date Reported: \_\_\_\_\_

Incident Number: \_\_\_\_\_

## **Graffiti Information**

Date of Incident: \_\_\_\_\_

Location on Building: \_\_\_\_\_

## **Cost of Removal**

It is the applicant's responsibility to engage a qualified contractor for graffiti removal.

The City of St. Catharines will contribute 50 per cent of the cost of removal, up to a maximum contribution of \$500 per incident up to a maximum of three times per year.

Application approval is subject to inspection by City staff.

Total cost of graffiti removal: \_\_\_\_\_

Both the contractor's invoice and proof of payment must accompany the application.  
The contractor's invoice must indicate:

- Contractor address and contact information
- Total costs including all applicable taxes
- Certificate of WSIB
- Certificate of valid insurance
- Date work completed
- Method of removal

## Disclaimer

I am the owner, or authorized agent of the owner in possession of the property described above, which has been subject to the unwanted application of graffiti without the consent of the owner or any authorized agent of the owner in possession, and as such, I have full authority to enter into this agreement. I acknowledge and agree that:

1. I have engaged, or propose to engage a qualified contractor to remove the graffiti from the property, which may include covering, concealing and/or removal of the graffiti;
2. The work will be performed by the contractor under my contract with the contractor, and I will be solely responsible for the decision to cover, conceal or remove the graffiti, the type and colour of material used and the method of application;
3. The City of St. Catharines will not be responsible in any way for the contractor, or for the removal of graffiti by the contractor, or for any of the work;
4. The City of St. Catharines does not warrant the contractor's work, and makes no representation about the ability of the contractor to perform the work;
5. I will be responsible for, and will pay the contractor for the work under my contract with the contractor;
6. I understand the work can leave traces, marks or other surface features; and,
7. The work shall be done at my sole risk, and I release the City of St. Catharines from any and all actions, causes of actions, claims and demands for or by reason of any damage, loss or injury to person or property which has been, or hereafter may be sustained in consequence of my participation in the City of St. Catharines Graffiti Removal Financial Assistance Program.

I, the undersigned, hereby acknowledge and accept the terms and conditions outlined above:

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_