

Hawker and Peddler Licence Application

Attention: The business information set out on this form is public information and will be released to any person who makes a request for it.

Personal information is protected under the following legislation: In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, Section 28(2), this is to advise you that the personal information collected on this form will ONLY be used for the proper administration to process a business licence application.

Date of Application: _____

Name of Business: _____

Business Address: _____

City: _____ Postal Code: _____

Business Phone Number: _____

Business Owner's Name: _____

Home Address: _____

City: _____ Postal Code: _____

Home Phone Number: _____

Email Address: _____

Business Operator's Name (if different from owner): _____

Home Address: _____

City: _____ Postal Code: _____

Home Phone Number: _____

Type of Sales: _____ Method of sales: _____
(By hand, cart, vehicle, stand, etc.)

Use of Propane: Except as automobile fuel
TSSA Inspection Certificate required Yes: ____ No: ____

Days of Operation: _____

Hours of Operation: _____ a.m. _____ p.m.

Sales Location: _____

Agreement(s) required: Yes: _____ No: _____

Attachments: Payment: FEE WAIVED FOR 2021 Letter(s) Permission: _____

Site Plan: _____ Photograph: _____

I/WE _____ HEREBY MAKE APPLICATION FOR THE ABOVE-NOTED LICENCE AND AGREE TO OPERATE THE SAID BUSINESS IN ACCORDANCE WITH THE BY-LAWS AND REGULATIONS OF THE CITY OF ST. CATHARINES. I/WE CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT.

Date: _____ Signature of Application: _____

PLEASE NOTE: Hawker and Peddler Licence fees have been waived for 2021

Stationary Food Truck Permit

Resident: \$0.00 (Proof of Residency Required)

Non-Resident: \$0.00

Choose a location (have a back-up in case it isn't approved).

Contact The City of St. Catharines Planning and Building Services Department, Zoning Section, at 905-688-5601 Ext 1636 or Ext 1637 and confirm that the zoning of the property permits the operation of a business (at the location you wish to operate at).

After this location has been approved by Zoning, we will require the following:

- A completed application with a copy of your Master Business Licence and/or Articles of Incorporation (if applicable)
- A valid TSSA inspection Certificate (if applicable)
- Letter of Permission from the Property Owner (if operating on private property),
- Signed Lease Agreement (if you wish to operate on City Property)
- A detailed site plan – would need to include if you plan on having tables, chairs or picnic tables
 - This can be hand drawn, **but it will need measurements** as to distance from sidewalks, roads, where cooking instruments will be located, tents
- Photograph of food cart/truck
- Payment for the Hawker and Peddler yearly licence fee has been waived for 2021
 - Resident: \$0.00 (Proof of Residency Required)
 - Non-Resident: \$0.00

Please Note: Additional fees per location per square foot, are applicable when operating your business on City Owned Property; the minimum additional fee per location is \$537.50. Proof of insurance naming the Corporation of the City of St. Catharines as the additional insured, would also be required

Please keep in mind that this application will be reviewed by not only the Legal and Clerks Services department, but also our Traffic department to ensure that there would be no sight line issues, depending on your chosen location. There is always the possibility that the application could be denied.

Mobile Food Truck

Resident: \$0.00 (Proof of Residency Required)

Non-Resident: \$0.00

A mobile food truck permit would pertain to a truck/cart/stand that **does not** park and stay in one location but is constantly on the move. The mobile food truck would only be able to stop to make a sale and then would need to continue along. The vehicle would not be able to stop on any City Property but would have to remain on the road, pulled off to the side.

The application process is the same except no site plan or letter of agreement is required.