

BUSINESS LICENCE APPLICATION

Attention: The business information set out on this form is public information and will be released to any person who makes a request for it.

Personal information is protected under the following legislation: In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, Section 28(2), this is to advise you that the personal information collected on this form will ONLY be used for the proper administration to process a business licence application.

New Business / Change of Ownership

 Renewal

 Update of Information

Business Licence being applied for:

- | | |
|---|--|
| <input type="checkbox"/> Restaurant / Refreshment Stand | <input type="checkbox"/> Kennel |
| <input type="checkbox"/> Public Hall | <input type="checkbox"/> Public Hall Non-Profit / Charitable |
| <input type="checkbox"/> Auctioneer | <input type="checkbox"/> Bill Poster |
| <input type="checkbox"/> Amusement Arcade | <input type="checkbox"/> Theatre |

Name of Business: _____

Numbered Company Name (if applicable): _____

Business Address: _____ Unit #: _____

City: _____ Postal Code: _____

Business Phone Number: _____

Starting Date of Business: _____

Hours of Operation: _____

The property was previously used as: _____

Restaurant/Refreshment Stand: Number of Tables: _____ Number of Seats: _____

Theatre: Number of Screens: _____

Amusement Arcade: Square Footage of gross usable floor area: _____

Mailing Preference:
 Business Address

 Owner Address

Business Owner's Name: _____

Home Address: _____

City: _____ Postal Code: _____

Owner Email Address: _____

Home Phone Number: _____

I/WE _____ HEREBY MAKE APPLICATION FOR THE ABOVE-NOTED LICENCE AND AGREE TO OPERATE THE SAID BUSINESS IN ACCORDANCE WITH THE BY-LAWS OF THE CITY ST. CATHARINES. I/WE CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT.

Date: _____ Signature of Business Owner: _____

PLEASE NOTE: Some Business Licence fees have been waived for 2021

REQUIREMENTS TO BE SUBMITTED AT TIME OF APPLICATION

Amusement Arcade – \$0.00 per sq. ft. gross usable floor area:

- Completed Application (New Business/Change of Ownership)
- Master Business Licence and/or Articles of Incorporation (New Business/Change of Ownership)
- Police Clearance
- Detailed Floor Plan
- Application fee
- \$87.80 Fire Inspection Fee (if applicable)

Auctioneer - \$0.00:

- Completed Application (New Business/Change of Ownership)
- Master Business Licence and/or Articles of Incorporation (New Business/Change of Ownership)
- Application Fee

Bill Poster - \$118.25:

- Completed Application (New Business/Change of Ownership)
- Master Business Licence and/or Articles of Incorporation (New Business/Change of Ownership)
- Application Fee

Kennel - \$105.50:

- Completed Application (New Business)
- Application fee

Public Hall - \$0.00 / Public Hall (Non-Profit / Charitable) - \$0.00:

- Completed Application (New Business/Change of Ownership)
- Master Business Licence and/or Articles of Incorporation (New Business/Change of Ownership)
- Hydro Inspection Certificate
- Application Fee
- \$87.80 Fire Inspection Fee (if applicable)

Refreshment Stand (0-2 Tables) - \$0.00:

- Completed Application (New Business/Change of Ownership)
- Master Business Licence and/or Articles of Incorporation (New Business/Change of Ownership)
- Application Fee
- \$87.80 Fire Inspection Fee (if applicable)

Restaurant (3+ tables) - \$0.00:

- Completed Application (New Business/Change of Ownership)
- Master Business Licence and/or Articles of Incorporation (New Business/Change of Ownership)
- Application Fee
- \$87.80 Fire Inspection Fee (if applicable)

Theatre - \$0.00 per screen:

- Completed Application (New Business/Change of Ownership)
- Master Business Licence and/or Articles of Incorporation (New Business/Change of Ownership)
- Application Fee
- \$87.80 Fire Inspection Fee (if applicable)

If you have a Master Business Licence and Articles of Incorporation, we will require both.