

REGULATION SUMMARY

1. ONTARIO BUILDING CODE

- i) Maximum Mercantile Occupancy Load – 192 person
- ii) Assembly Occupancy (i.e. wine tasting, car show, displays, etc.)
 - i) Maximum Occupancy Load – 590 persons
 - ii) In lieu of a fire alarm system a “Fire Watch” system, which meets the satisfaction of the Fire Services Department, is required. This applies to an occupancy load which exceeds 150 persons and where alcohol is served, or where the occupancy load exceeds 300 persons. Not required if all the garage doors remain open during the event.
- iii) Additional plumbing facilities, portable toilets and hand washing facilities must be provided if the occupant load exceeds 210 persons.

2. FIRE SERVICES DEPARTMENT

- i) No barbequing within 10 feet of the building. A portable fire extinguisher (minimum 2A 10BC rating) must be located nearby.
- ii) No barbeques are permitted in an area surrounded by vehicles.
- iii) Must provide at least two (2) portable fire extinguishers (minimum 4A 10BC rating).
- iv) All applicants for the use of Market Square must contact the Senior Fire Inspector for approval of their intended event and to be advised of the Fire restrictions that may apply.

3. ELECTRICAL USAGE

- i) To avoid power disruption, Organizer to verify power availability and equipment ratings before event.
- ii) All electrical equipment and cords must be CSA/ULC/or ESA approved.
- iii) All electrical cords must be in good working order, not be overloaded and have ground pins intact.
- iv) Electrical outlets are not intended for commercial cooking equipment, freezers or other high wattage equipment.

4. INSURANCE

A certificate of insurance must be provided as follows:

- i) **Without Alcohol:** Minimum of \$2,000,000.00 in liability insurance with the Corporation of the City of St. Catharines shown as co-insured on the policy.
- ii) **With Alcohol:** Minimum of \$5,000,000.00 in liability insurance with the Corporation of the City of St. Catharines shown as co-insured on the policy. The user must also comply with the Municipal Alcohol Policy (*copy available upon request*).

(see over)



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5. REGIONAL NIAGARA PUBLIC HEALTH DEPARTMENT

Uses involving the preparation and/or service of food are subject to the Health Protection and Promotions Act, 1983 and the Food Premises Regulations, Ont. Reg. 586. Compliance with these regulations is mandatory. Applicants must contact the Regional Niagara Public Health Department, 573 Glenridge Avenue, St. Catharines, Ontario, L2T 4C2, (905-688-3762).

6. ALCOHOL AND GAMING CONTROL COMMISSION

The alcohol and Gaming Control Commission is responsible for administering the Liquor Licensing Act that covers all aspects of Ontario's alcohol laws. For events in Market Square where alcohol will be served Special Occasion Permits are required. Permit applications must be submitted to an LCBO permit issuing store 30 days prior to the event; except for indoor reception events that only require 10 days. For further information and applications contact an LCBO store.